

**AFFIDAVIT OF POSTING**

**WASHOE COUNTY BOARD OF EQUALIZATION**

COUNTY OF WASHOE     }  
  } ss  
STATE OF NEVADA     }

I, **JAIIME DELLERA**, being first duly sworn, depose and say that on December 7, 2009, I posted the Agenda for the December 11, 2009 meeting of the Washoe County Board of Equalization by faxing or delivering said agenda, with a cover sheet including posting instructions, to the following posting locations. Said agenda was also posted on the website at [www.washoecounty.us/clerks](http://www.washoecounty.us/clerks) on December 7, 2009.

Washoe County Courthouse  
Public Bulletin Board  
Attn: Admin Team  
Fax # 775-328-3582

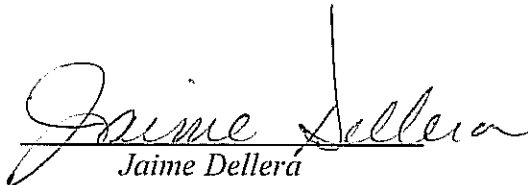
Washoe County Manager's Office  
Admin Complex (Chambers)  
1001 East Ninth Street  
Fax# 775-328-2252

Sparks Justice Court  
630 Greenbrae Drive  
Sparks, NV  
Fax # 775-352-3004

Incline Village Justice Court  
865 Tahoe Blvd.  
Incline Village, NV  
Fax # 775-832-4162

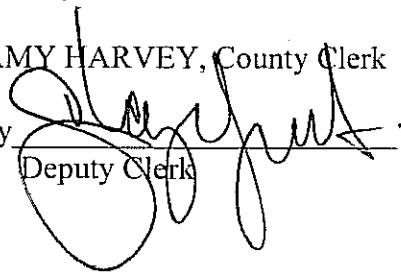
Washoe County Main Library  
301 South Center Street  
Reno, NV  
Fax # 775-327-8393

Washoe County Library  
Incline Village Branch  
845 Alder Avenue  
Incline Village, NV  
Fax # 775-832-4180

  
Jaime Dellerá

Subscribed and sworn to before me this  
7th day of December, 2009.

AMY HARVEY, County Clerk

by   
Deputy Clerk

## CALL AND NOTICE OF MEETING

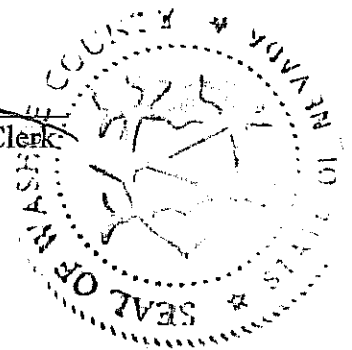
### TO THE MEMBERS OF THE WASHOE COUNTY BOARD OF EQUALIZATION

**NOTICE IS HEREBY GIVEN** by the County Clerk of the County of Washoe, State of Nevada, that a meeting of the Washoe County Board of Equalization has been called by Chairman James Covert for **Friday, December 11, 2009 at 9:00 a.m.** The meeting will be held in the Washoe County Administration Complex, 1001 East Ninth Street, Second Floor Caucus Room, Reno, Nevada. The purpose of the meeting is for orientation and training and possible adoption of rules and procedures to be used by the Board.

DATED: November 30, 2009.



AMY HARVEY, Washoe County Clerk  
and Clerk of the Washoe County  
Board of Equalization



# ***WASHOE COUNTY BOARD OF EQUALIZATION***

## **BOARD MEMBERS**

James Covert, Chairman  
John Krolick, Vice Chairman  
Benjamin Green  
James L. Brown  
Linda Woodland

## **COUNTY CLERK**

Amy Harvey

## **DEPUTY DISTRICT ATTORNEY**

Herbert Kaplan

Alternate:  
Philip Horan

## **AGENDA**

**FRIDAY, DECEMBER 11, 2009, 9:00 A.M.**

**WASHOE COUNTY COMMISSION CAUCUS ROOM  
1001 E. 9<sup>TH</sup> STREET, BUILDING A  
2<sup>ND</sup> FLOOR, ROOM 205  
RENO, NEVADA**

Public Comment during the Meeting on December 11, 2009 will be for all matters, both on and off the agenda, and be limited to three (3) minutes per person. No public comment will be heard during individual items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairperson and County Board of Equalization intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

- \*1. Call To Order - Roll Call
- \*2. Clerk to administer oath of office to new or reappointed Board members.
3. Approval of the Agenda for the Board of Equalization Meeting of December 11, 2009.
- \*4. Orientation and training:
  - A. Washoe County Assessor's Office presentation and overview of assessment process, determination of taxable values, re-appraisal areas, timeframes, forms and administrative processes.
  - B. Washoe County Clerk's Office presentation and overview by Washoe County Clerk's Office of statutory responsibilities as Clerk of the Board and administrative and clerical practices.

WASHOE COUNTY BOARD OF EQUALIZATION  
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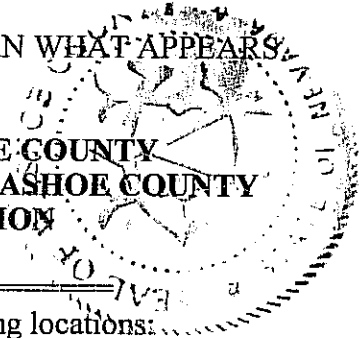
C. Washoe County District Attorney's Office:

- (i) Discussion of Nevada Open Meeting Law, Attorney General's Nevada Property Tax Manual and Ethics in Government Law.
  - 5. Discussion and possible adoption of rules and procedures to be used by the Board for hearings during the 2010 Board of Equalization meetings.
  - \*7. Public Comments. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.
  - \*8. Board Member Comments: This item is limited to announcements or topics/issues proposed for future agendas.
  - 9. Adjournment.
- \* Non-action items.

NOTE: The Caucus Room is accessible to the disabled. If you require special arrangements for the meeting, call the County Clerk's Office, 328-3266, 24-hours prior to the meeting.

ITEMS ON THE AGENDA MAY BE TAKEN IN AN ORDER OTHER THAN WHAT APPEARS ON THE AGENDA.

**THIS AGENDA IS AN OFFICIAL AGENDA OF THE WASHOE COUNTY BOARD OF EQUALIZATION PREPARED AND POSTED BY THE WASHOE COUNTY CLERK AS CLERK OF THE BOARD OF EQUALIZATION**



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Pursuant to NRS 241.020, this Agenda has been posted at the following locations:  
County Clerk's Office, Washoe County Courthouse, 75 Court Street, Reno, Nevada  
Washoe County Administration Complex, 1001 East 9<sup>th</sup> Street, Reno, Nevada  
Washoe County Central Library, 301 South Center Street, Reno, Nevada  
Sparks Justice Court, 630 East Greenbrae Drive, Sparks, Nevada  
Incline Village Justice Court, 865 Tahoe Blvd, Incline Village, Nevada  
Incline Village Branch Library, 845 Alder Ave., Incline Village, Nevada  
[www.washoecounty.us](http://www.washoecounty.us)